

Documentation Checklist – Demolition

1. Signed letter of appointment from the Owner and application form.
2. Proof of ownership being copy of title and plan of subdivision, this is also required to include any encumbrances, covenants or agreements referenced on title. A title search can be provided at an additional cost.
3. Builders details and warranty insurance for the project.
4. Demolition work method statement outlining the procedures and process that will be undertaken during the demolition process.
5. Copy of town planning approval in section 29A format (we can apply for this on your behalf, please just advise us when submitting you application).
6. Site plan at not less than 1:500 to include:
 - a. Location of works.
 - b. Dimensions of the proposed works.
 - c. Setbacks of works to allotment boundaries and any existing buildings.
 - d. Location of north.
 - e. Location of site safety fencing.