



Form 1
Building Act 1993
Building Regulations 2018
Regulation 24

Building Permit Application Form

To: Relevant Building Surveyor
Permission to Build
100 Annesley Street, Echuca VIC 3564
ABN Number 26 644 599 173

From:

Applicants Details

(Applicants / Agent of Owner Name)

(Postal Address of Applicants / Agent of Owner)

(City)

(State)

(Postcode)

(Contact Number)

(Email Address)

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies.

(Applicants Name)

(Contact Number)

(Email Address)

Lessee Responsible for Building Work

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee.

☐ Yes

☐ No

Owners Details

(Owners Name)

(Postal Address of Owner)

(City)

(State)

(Postcode)

(Contact Number)

(Email Address)



Property Details

_____ (Number)	_____ (Address)		
_____ (City)	_____ (State)	_____ (Postcode)	
_____ (Lot/s)	_____ (LP/PS/DP)	_____ (Volume)	_____ (Folio)
_____ (Crown Allotment)	_____ (Section)	_____ (Parish)	_____ (County)
_____ (Municipal District)		_____ (Allotment Area, New Dwellings Only) ^{m²}	

Land owned by the Crown or a public authority: ☐ Yes ☐ No

Builders Details

_____ (Builders Name)	_____ (ABN)	
_____ (Company)		
_____ (Postal Address of Builder)		
_____ (City)	_____ (State)	_____ (Postcode)
_____ (Contact Number)	_____ (Email Address)	

Builders Practitioners

_____ (Practitioner Name)	_____ (Class/Category)	_____ (Registration Number)
_____ (Practitioner Name)	_____ (Class/Category)	_____ (Registration Number)
_____ (Practitioner Name)	_____ (Class/Category)	_____ (Registration Number)
_____ (Practitioner Name)	_____ (Class/Category)	_____ (Registration Number)
_____ (Practitioner Name)	_____ (Class/Category)	_____ (Registration Number)



Nature of Building Works

- | | |
|---|--|
| ☐ Construction of a New Building | ☐ Extension to an Existing Building |
| ☐ Alterations to an Existing Building | ☐ Change of use of an Existing Building |
| ☐ Demolition of a Building | ☐ Removal of a Building |
| ☐ Re-Erection of a Building | ☐ Construction of Swimming Pool or Spa |
| ☐ Construction of Swimming Pool or Spa Barrier | |
| ☐ Other _____ | |

Proposed Use of Building

(Use)

Owner Builder

I intend to carry out the works as an owner Builder: ☐ Yes ☐ No

Owner Builder Certificate of Consent Number:

(Number on Form Provided by VBA)

Cost of Works

Is there a contract for the building works: ☐ Yes ☐ No

If Yes, state the contract price:

\$ _____
(Cost of works Include GST)

If No, state the estimated cost of the building work:

\$ _____
(Cost of works Include labour and materials)

Stage of Building Works

Is application a stage of the building work?

☐ Yes ☐ No

(Extent of stage)

\$ _____
(Cost of Stage Include GST)

Declaration

I declare that I am the applicant and that all the information in this application is true and correct: and the owner (if not myself) has been notified of the permit application.

(Applicant Name)

(Owner / Applicant)

(Date)

Note 1 Building Practitioner means:

- (a) a building surveyor, or
- (b) a building inspector, or
- (c) a quantity surveyor, or
- (d) an engineer engaged in the building industry, or
- (e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- (f) a builder including a domestic builders; or
- (g) a person who erects or supervises the erection of prescribed temporary structure; or
- (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.

but does not include:

- (i) an architect except in Part 9 and Sections 24(3) and 176(6) of the Act; or
- (j) a person (other than a domestic builder) who does not carry on the business of building; or

Note 2 - Include building practitioners with continuing involvement in the building work.

Note 3 - For projects in Victoria, only current Victorian Registration Numbers are accepted.

Note 4 - Include only building practitioners with no further involvement in the building work.

Note 5 - The use of the building may also be subject to additional requirements under other legislation such as Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

Note 6 - If an owner builder, there are restrictions on sale of the building under section 137B of the Building Act 1993. Section 137B prohibits an owner builder from selling a building within 6½ years from the date of completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Building Commission maintains a current list of domestic building insurance providers.

Note 7 - Building Permit Levy - Notice is given that in accordance with section 201 of the Act, a building permit levy is required to be paid to the Building Commission (to be collected by the Relevant Building Surveyor) prior to the issue of the building permit and that the basis for calculation of that fee is 0.128 cents in every dollar of the cost of the building work including GST for which the permit is sought.

Where the levy is paid for by credit card , Visa, Bankcard, Mastercard, AMEX or Diners Club facilities the merchant fee will be charged to the applicant.